



Membership No

MEMBERSHIP & REGISTRATION FORM (1 per child)

Gymnastics Factory is pleased to welcome you to the club and would be grateful if you would complete the form below. If under 16 years of age, it must be signed by a parent or guardian on your behalf.

PERSONAL DETAILS of MEMBER

Full Name _____ M/F? ____ Date of Birth _____

Address _____

_____ Postcode _____

Home Telephone: _____

MEDICAL CONDITIONS

1) I can confirm that I am physically fit and healthy to participate YES NO

2) Do you have a special need or medical condition? YES NO

3) Do you take any medication? YES NO

If you have answered YES to questions 2 or 3 please can you complete the medical form on the back of this form

EMERGENCY CONTACT NUMBERS

1.Name _____ Relationship to child _____ No. _____

2.Name _____ Relationship to child _____ No. _____

PHOTOS

From time to time we may take photos of the children in the gym and place them on our news screens, web site or for promotional purposes. Please tick the box if you **DO NOT** want us to take photos of your child

PARTICIPATION AGREEMENT

Gymnastics & Trampoline activities have an inherent risk of injury and although the club will endeavour to minimise any risk, accidents may still happen. It is incumbent on all members to abide by the safety rules and codes of conduct at all times. The participant/parent are required to ensure that the member is physically fit and healthy to participate and will adhere to the safety rules and code of conduct. I confirm that I have seen and accept the policies of Gymnastics Factory.

Name of Parent or Guardian _____

Signed _____ Date _____

Where did you hear about us? _____

Class _____ Day _____ Time _____



Medical Form

Name /Terminology for Special need/ medical condition i.e. Dyspraxia, ADHD etc.	
Brief description of symptoms	
Impact the condition may have during the child's Gymnastics Class	
Does your child need any medication taken into the Gym I.e Inhaler	YES [<input type="checkbox"/>] NO [<input type="checkbox"/>] Any Medication needs to be handed to the coach at the beginning of the class AND collected after the class
If YES please give type of medication and confirm Child knows what to do in the event of needing to use it ***	YES [<input type="checkbox"/>] NO [<input type="checkbox"/>]

***** Please note we are unable to administer "EPI" pens or the like.**

Thank You
The Team at Gymnastics Factory

Gymnastics Factory, Pew Corner, Old Portsmouth Rd., Guildford, Surrey, GU3 1LP
British Gymnastics Registration number 42090
Phone 01483 455060



POLICIES AT GYMNASTICS FACTORY

Safety

- Parents and other family members are not permitted inside the gymnasium (except Gym-Bug classes). They are welcome to observe classes from the viewing gallery or in our coffee shop "The Coffee Zone." No children are allowed in the viewing gallery unless an adult accompanies them.
- While in the gymnasium every effort will be made to ensure the safety of all class members. It is the parents or guardians responsibility to ensure their safety while in the changing rooms, entrance lobby and Coffee Zone. It is also parents or guardians responsibility in ensuring the safe entry and exit of their children from the car park to the facility and vice versa.
- All children must register at reception before the start of each class.

Medical Issues

- Any child that requires an inhaler must have it clearly marked with the child's name. It should be handed to the coach in charge of the class at the beginning of the lesson for safekeeping and collected again at the end.
- No food or drink is allowed in the gymnasium at any time. Children will be allowed to use the water fountain situated inside the gymnasium.

Clothing

- Children should wear comfortable clothing to allow freedom of movement while at the same time not being open, loose or floppy for safety reasons.
- All long hair must be tied back.
- It is forbidden to wear jewellery of any description in the gymnasium. This includes Gym Bug parents.
- Children must be barefoot during training unless there are any medical reasons, which should be discussed with the coach in charge of the child's class when joining.
- Gym Bug parents or guardians who enter the gymnasium must remove their shoes but can wear socks.

Personal Property

- As *Gymnastics Factory* cannot be held responsible for lost or stolen items it is advisable for items of clothing to be clearly marked with the child's name.
- There is a lost property box in the viewing gallery. At the end of each day the cleaners will deposit any items left in the gymnasium or changing rooms for parents or guardians to reclaim them. Please note that on the last day of each half term the contents of this box will be disposed of.
- Parents and guardians are kindly asked to make sure that the children do not bring any items of value such as watches with them.

Payments

- If a class is missed due to illness then unfortunately a refund cannot be offered.
- All fees must be paid by the end of each term to guarantee their place the following term.

Discontinuing Classes

- Please be aware we require half a terms notice if you choose not to continue at *Gymnastics Factory*. This enables us to offer the place to someone on the waiting list.

Our prime philosophy at *Gymnastics Factory* is to make gymnastics fun and enjoyable for all the children who attend.